

Ag Centre Meeting

Tuesday, June 28, 2022 – 7pm

Hanna Learning Centre Board Room

Minutes



HARVEST SKY REGION

AGRICULTURAL CENTRE PROJECT

Call to Order

Meeting started at 7:05

Questions from previous meetings and/or about the project

There was general discussion about the project.

Business Items

1. Board Formation

A potential board structure and duties were discussed.

- Proposed positions:
 - Chair
 - Vice Chair
 - Secretary / Treasurer
 - Director: Fundraising Committee
 - Director: Business & Service Attraction Committee
 - Director: Site Planning & Architecture Committee
 - Director: Other duties as needed

Possible duties and next steps for the proposed committees:

- Executive Positions
 - **Duties:** run meetings, coordinate committees, answer questions, help committees with specific tasks, help recruit volunteers
 - **Next step:** determine what the most appropriate governance structure will be and who should be represented on it (ie, is it a Co-op, a non-profit corporation, etc)
- Fundraising Committee
 - **Duties:** fundraise the capital money needed to build the project; determine a possible budget for ongoing operations of the facility and where those funds may come from
 - **Next steps:** build / recruit a team and set up your next meeting; make a preliminary plan for fundraising capital; find seed money to get the project running
- Business & Service Attraction Committee
 - **Duties:** attraction of businesses and service providers that will occupy the Rural Community Practice of the facility (ie, vet, retail business, schools)
 - **Next steps:** build / recruit a team that can make connections with industry and other potential partners and set up your next meeting; connect with our Investment Attraction consultant

- Site Planning & Architecture Committee
 - **Duties:** find a site for the facility, determine a layout, work with architect to finalize site and facility plans
 - **Next step:** build / recruit a team and set up your next meeting; come up with a draft site plan including which buildings are going to fit into the project

2. Board Nominations

As names were put forward, the board structure was amended. All persons were acclaimed in all cases for the following positions:

- Chair – Wanda Peterson
- Vice Chair – Wanda Kautz
- Treasurer – Cindy Hickle
- Secretary – Katie Campbell
- Director: Fundraising Committee – Hélène Munro
- Director: Business & Service Attraction Committee – Tamara Quaschnick
- Director: Site Planning & Architecture Committee – Doray Veno

3. Stakeholders and Support Organizations

It was discussed that until the project has decided on a formal structure (such as a cooperative or corporation) that a request could be put forward to the Harvest Sky Economic Development Corp. board to provide logistical support such as ongoing communications, records keeping, grant writing and financial assistance (such as a bank account) until the group can manage its own affairs.

Roundtable

Next Meeting: Date, Time, Location

Next meeting will be Tuesday, July 26th at 7pm at the Hanna Learning Centre.

Adjournment

Meeting adjourned at 8:30pm.

*** Please let Mark know if there are people that want to be added to the email list or if you want your email removed from the list**